

## STUDENT ADMISSION POLICY

Admission for KG1 to class 12 is open to all candidates subject to the vacancy. However, admission to grade X and XII will be granted, if vacancies exist, in rare cases of transfer of residence subject to approval from the CBSE.

### General Guidelines

1. Admission registration is valid for one academic year.
2. Admission is based on merit. Siblings (only directly related) will be given preference. Parents seeking admissions under priority for siblings should specify the student admission number and parent ID at the space provided in the application form for verification.
3. Admission will be based on the age criteria as stipulated by the Ministry of Education.
4. It is mandatory to possess valid Passport and Qatar Resident Permit of the student, Father and Mother at the time of admission and relevant documents must be submitted before granting admission.
5. Parents seeking admission shall first register by completing the on-line application available in the website [www.sisqatar.info](http://www.sisqatar.info). The application form will be available based on the vacancy.
6. Admission will be granted in the order of merit. Short-listed candidates are called for admission process only against the existing vacancy.
7. Candidate seeking admission to grade II to XII must qualify the proficiency test that assesses the expected skill levels and previous knowledge. For grade II to IX the subjects included for the proficiency test are English, Mathematics, and Science (or Environmental Science). For grades X to XII knowledge on all five subjects taught in the previous class is tested. For the admissions in the middle of the academic year, the proficiency test will be on the same above subjects of the previous term of the same class.
8. For admission to KG and Montessori, an interaction of the candidate with a team of KG / Montessori teachers in the presence of both the parents is organized to record the level of physical, emotional and cognitive development of the child.
9. **For admission to class 1, a proficiency test is administered to determine the level of verbal and numeracy skills attained.**
10. **Children with special learning needs, abilities and challenges will be evaluated on a case to case basis and admission is granted if the child could be integrated with the mainstream, based on the school's available resources.**