



19<sup>th</sup> ANNUAL DAY – 22<sup>nd</sup> NOVEMBER 2018  
5:00 p.m. to 9:30 p.m.

**CIRCULAR FOR CLASSES KG TO XII**

Dear Parents,

You are cordially invited to attend the 19<sup>th</sup> Annual Day Programme scheduled on Thursday, 22<sup>nd</sup> November, 2018 from 5:00 p.m. to 9:30 p.m. You are requested to be seated before 4:40 p.m.

**GUIDELINES:**

**21<sup>st</sup> November 2018**

Wednesday 21<sup>st</sup> November, 2018 will be a ***NON- INSTRUCTIONAL*** day. Only the participants of the Annual Day programme will come to the school. Participants will report at the normal school time and will disperse at 1:40 p.m. (Transport will be provided only to participating students availing school transport.)

**22<sup>nd</sup> November 2018**

**1. TIMING**

- Annual Day celebrations will begin at 5:00 p.m. Parents are requested to reach the venue and be seated before 4:40 p.m. You are requested to attend the entire programme to encourage our children.
- Participants should report to the school by 2:30 p.m. Please note that transport will be available only for participating students availing school transport. However on return all students availing school transport can use the school transport facility.

**2. ENTRY GATES**

- Parents have access to the venue through Gates 9 and 12.
- You are requested to carry the invitation card with you as entry is restricted to the invitees.
- Students will be permitted entry only if they are in formal school uniform (Grey colour) even when they are with their parents.

**3. PARKING**

- Parents are requested to park their vehicles in the allotted areas as directed by the volunteers.
- No parking will be allowed at Gate Number 1, 2 and 12 as those parking spaces are reserved for special guests and for school buses.

**4. PARENTS AID POST**

- Two aid posts will be arranged at the KG and junior section Ground floor lobby.
- Parents of the participating students can avail assistance from the junior section aid post.

**5. PARTICIPANTS LOBBY**

- The participants should report at the Participants Lobby (Junior Section) by 2:30 p.m.
- Participants can be collected from the Participants Lobby (Class I-F) after their particular programme.
- Parents are not allowed to go to the Green rooms.

**6. PRAYER AREA**

- Prayer rooms are arranged in the KG Section.  
Prayer Room 1 (Ladies) → KG-1-A and KG-1-B of KG Section & Prayer Room 2 (Gents) → Class I-B & I-D

**7. PHOTOGRAPHY & VIDEOGRAPHY**

- No photography or videography is allowed. An official photographer will cover all the programmes and arrangements will be made to make the photographs available at reasonable rates.
- Parents and students are requested not to move about when the programme is in progress.

**8. EXIT**

- The school buses will depart after the programme at 9:45 pm.



Principal



**ACKNOWLEDGEMENT**



<http://www.sisqatar.info>

I have received circular No. 24/Stu(Cir)/2018-19, dated. 18.11.2018

Name of the student :..... Class & Div :..... Signature & Name of the Parent .....

(Parents are requested to send back acknowledgement slip duly signed to the class teacher)